



SHOOTING FEDERATION OF CANADA

GUIDE TO APPLICATION PROCESS FOR EXPORT PERMIT FOR COMPETITION

(REQUIRED FOR RESTRICTED AND NON-RESTRICTED FIREARMS)

1. General

This Guide describes how to apply to the Trade and Export Controls division of Global Affairs Canada for an Export Permit to remove a Non-Restricted or Restricted firearm from Canada for competition outside the country.

This guide deals with *export* only. The process to apply for a permit to *import* a firearm back into Canada after competition is different: see the SFC's companion **GUIDE TO APPLICATION PROCESS FOR IMPORT PERMIT FOR COMPETITION (REQUIRED FOR RESTRICTED FIREARMS ONLY)**. Note that as described in that Guide, the SFC understands that, currently, an Import Permit is required only for Restricted firearms.

Both Export and Import Permits are issued by the Trade and Export Controls group within Global Affairs Canada. Different staff handle applications for export and import and their processes are different. For Export, the public contact information is: TEL: 613-944-1265 or toll-free at 1-877-808-8838 / FAX: 613-996-3205 / email: excol-ceed.TIA@international.gc.ca

Much of the information in this Guide was helpfully supplied by Serge Laurier, who is easily reached at 343-551-7096 / serge.laurier@international.gc.ca

The government's export requirements for firearms are set out on two Global Affairs web pages entitled *Applying for an Export Permit for Firearms, Related Goods and Ammunition*:

https://www.international.gc.ca/controls-controles/firearms_ames_a_feu/permit-licence.aspx?lang=eng#a

https://www.international.gc.ca/controls-controles/firearms_ames_a_feu/other-autres/license-demande.aspx?lang=eng

2. United States and Other Countries

Currently the Global Affairs website states: "Both temporary and permanent exports of either Restricted or Non-Restricted firearms to the US may be made without obtaining an export permit" but that "a US import permit have been issued", and that "in general, both temporary and permanent exports of either Restricted, Non-Restricted, or Prohibited

firearms to countries other than the United States must be authorized in advance with an export permit.” The website summarizes the US requirements.

Source: https://www.international.gc.ca/controls-controles/firearms_ames_a_feu/other-autres/license-demande.aspx?lang=eng

3. Overview of Process

Application form is completed and submitted online. Detailed instructions in s. 5 below.

Obtain and upload (with application) the three required Supporting Documents (s. 5(p) below).

4. Time Line

Global Affairs advises applying for the Export Permit at least six weeks in advance of your departure/shipping date.

5. Application Form

Complete and submit your application on line, using the New Export Controls Online (NEW EXCOL) system.

- (a) Go to this web page <https://www.nexcol-nceel.canada.ca/en/Home-Accueil>
- (b) Click on ***Submit Application without an account.***
- (c) Click on ***Firearms, Ammunition, and Firearm Related Goods***
- (d) Export Type: temporary
- (e) Overall Description and End Use: Identify the competition and state that the items will remain in your possession while outside Canada.
- (f) Applicant or Exporter Comments: can leave blank
- (g) I Certify that I am a Canadian Resident: required
- (h) EIPA Number: n/a
- (i) GST Number: n/a
- (j) Name, Address, etc (your Canadian address)
- (k) Telephone Number: must be formatted as shown, eg 999-999-9999
- (l) Contact Information: including email address and telephone
- (m) Exporter Information: same as applicant

- (n) Consignee Information: your name, c/o the address where you will be competing
- (o) Items: using drop-down menu, complete separately for each of Firearm, Ammunition, Firearm Related Goods. Presumably you will have several Items. After inputting first Item, click *accept* and then *Add item* to proceed. The fields for each type of Item are self explanatory

For ECL, select from:

Firearm: 2-1a

Ammunition: 2-3a

Firearm Related Goods: 2-1d

- (p) Documents

Input verbal Description.

Select Category from drop-down menu: Supporting Documents

Upload the required Supporting Documents:

A cover letter outlining the proposed travel, to include dates, destinations, and a statement that the exporter is travelling to compete as either a team member or as an individual;

If competing under the auspices of a sport regulating body (e.g. the Shooting Confederation of Canada), a letter from the regulating body confirming your status and participation at a given competition;

A copy of the competitor's invitation to attend the event (general/open invitations are acceptable);

Source: https://www.international.gc.ca/controls-controles/firearms_armes_a_feu/permit-licence.aspx?lang=eng#a

Latest revision: October 14, 2022